

# Project Management

Duration: 8 - 24 Hours

For  
Managers  
and  
Staff

## Course Description:

Organizations use projects to translate strategies into actions, and objectives into reality. Project management competencies are used to handle ever increasing complexity with high success, higher certainty, and lower cost. The most effective organizations organize and manage resources to ensure project deliverables are completed on time, within budget and are of high quality.

This program is based upon the PMI Project Management Body of Knowledge (PMBOK) and includes all aspects of planning from project scope definition and team formation to project scheduling and risk analysis.

This course is based upon active learning, with rich, interactive team-based exercises, and applied experiences. Exercises may include work on company related projects.

## Learning Objectives:

At the end of this course, participants will be able to:

- Outline the roles and responsibilities of the program/project manager
- Identify the project management bodies of knowledge in the PMBOK
- Recognize the tools and techniques used in planning and managing projects
- Describe the process of managing a project during implementation
- Use the Critical Path Method (CPM) techniques to identify a project's critical path
- Define the components of a project budget
- Develop a risk management plan
- Conduct project closeout activities

## Outcome:

*Enhanced ability to manage projects resulting in less uncertainty, lower costs, and higher quality.*